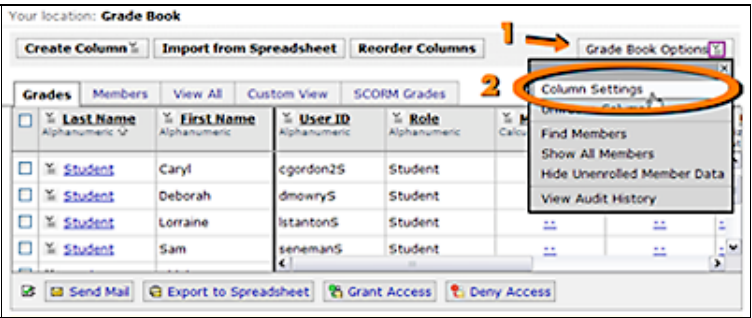


Blackboard Vista: Releasing Grades

If you have added the My Grades tool to the Course Menu, students can access their grades. You determine which grades students can see by releasing the associated columns in the Grade Book. You can only release grade-related columns.

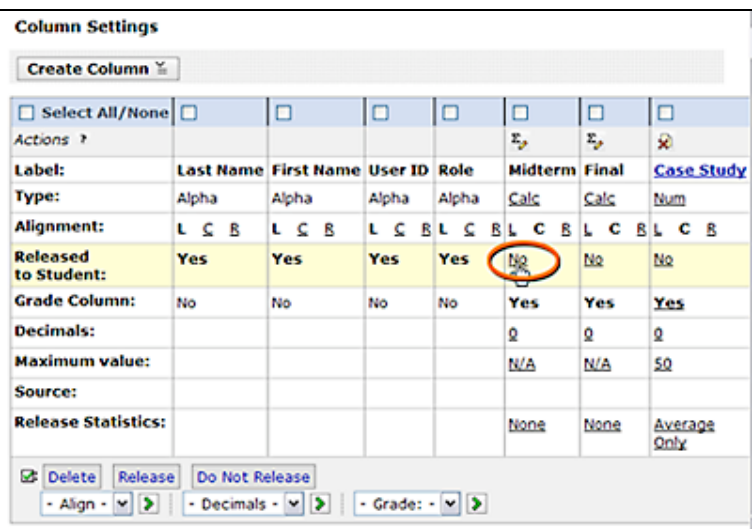
Step 1: Open Column Settings

1. From the Grade Book screen, click **Grade Book Options**.
2. In the drop-down menu, click **Column Settings**. The Column Settings screen is displayed.



Step 2: Release One Column

1. To release a single column, click the **No** link in the “Released to Student” row to toggle it to **Yes** (not illustrated).





Column Settings	Last Name	First Name	User ID	Role	Midterm	Final	Case Study
Released to Student:	Yes	Yes	Yes	Yes	No	No	No
Grade Column:	No	No	No	No	Yes	Yes	Yes


Step 3: Release Several Columns




1. To release several columns, check the columns' header check boxes.
2. Click **Release**. The **No** links in the selected columns change to **Yes** (not illustrated).

Column Settings

Create Column 

<input type="checkbox"/> Select All/None	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Actions ?					Σ	Σ	
Label:	Last Name	First Name	User ID	Role	Midterm	Final	Case Study
Type:	Alpha	Alpha	Alpha	Alpha	Calc	Calc	Num
Alignment:	L C B	L C B	L C B	L C B	L C B	L C B	L C B
Released to Student:	Yes	Yes	Yes	Yes	Yes	No	No
Grade Column:	No	No	No	No	Yes	Yes	Yes
Decimals:					0	0	0
Maximum value:					N/A	N/A	50
Source:							
Release Statistics:					None	None	Average Only

 Delete **Release** Do Not Release

- Align -  - Decimals -  - Grade: - 

Your screens may look different depending upon your configuration.

University of North Carolina at Charlotte